## Event requirements – 19 January 2022 until 14 February 2022

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| **Indoor events:** | Must complete and submit the following documents at least 4 weeks prior to the event: [mailto:seo@pf.uq.edu.au](mailto:seo@pf.uq.edu.au)  
1. PF 700 COVID 19 Safe Gathering Events Notification Form  
2. COVID Safe Event Checklist - Unvaccinated staff and patrons permitted (signed by Event organiser) and kept on hand at the event and displayed if possible.  
3. Download and use the Check-in QLD app for all patrons, guest and staff to use, display outside the venue.  
4. Clearly display the requirement for staff and all attendees to be fully vaccinated and provide evidence of COVID-19 vaccination or medical contraindication.  
Refer: PPL 7.30.01 Event Approval and Control  
PPL 2.60.09 COVID-19 Vaccination Procedure | All guests, patrons, staff and students must check in using the Check In Qld app.  
Maintain 1.5m physical distancing to the extent possible  
All events in indoor spaces must operate under the COVID Safe Event Checklist.  
**Masks:**  
- must be worn inside at all times. | Indoor live music, concerts, theatres, movie screening and festivals where ticketed entry applies:  
- Only fully vaccinated, or those with a medical contraindication people can attend.  
- No occupant density limit applies |
| **Outdoor events** | Must complete and submit the following documents at least 4 weeks prior to the event: [mailto:seo@pf.uq.edu.au](mailto:seo@pf.uq.edu.au)  
1. PF 700 COVID 19 Safe Gathering Events Notification Form  
2. COVID Safe Event Checklist - Unvaccinated staff and patrons permitted (signed by Event organiser) and kept on hand at the event and displayed if possible.  
3. Download and use the Check-in QLD app for all patrons, guest and staff to use, display outside the venue.  
4. Clearly display the requirement for staff and all attendees to be fully vaccinated and provide evidence of COVID-19 vaccination or medical contraindication.  
Refer: PPL 7.30.01 Event Approval and Control  
PPL 2.60.09 COVID-19 Vaccination Procedure | All guests, patrons, staff and students must check in using the Check In Qld app.  
Maintain 1.5m physical distancing to the extent possible  
All events must operate under the COVID Safe Event Checklist.  
**Masks:**  
- must be carried at all times.  
- must be worn where physical distancing of 1.5m cannot be maintained. | Festivals where ticket entry applies:  
- Only fully vaccinated, or those with a medical contraindication people can attend.  
- No occupant density limit applies |
| **Private Hire Venues** | Must complete and submit the following documents at least 4 weeks prior to the event: [mailto:seo@pf.uq.edu.au](mailto:seo@pf.uq.edu.au)  
1. PF 700 COVID 19 Safe Gathering Events Notification Form  
2. COVID Safe Event Checklist - Unvaccinated staff and patron permitted (signed by Event organiser) and kept on hand at the event and displayed if possible.  
3. Download and use the Check-in QLD app for all patrons, guest and staff to use, display outside the venue.  
4. Clearly display the requirement for staff and all attendees to be fully vaccinated and provide evidence of COVID-19 vaccination or medical contraindication.  
Refer: PPL 7.30.01 Event Approval and Control  
PPL 2.60.09 COVID-19 Vaccination Procedure | All guests, patrons, staff and students must check in using the Check In Qld app.  
Maintain 1.5m physical distancing to the extent possible  
All events must operate under the COVID Safe Event Checklist. |  
- Only fully vaccinated, or those with a medical contraindication people can attend; then  
- No occupant density limit applies. |
|  |  |  | If a person who is unvaccinated is in attendance, the following occupant density applies, whichever is less:  
- A maximum of 20 people or  
- 1 per 4 square metres. |
Definitions:

**Events** mean any gathering that is not directly related to teaching and learning or future students, especially in the social sense that does not impact on a person graduating or fulfilling the core aspects of their role. This includes but is not limited to, cultural festivals, art festivals, music festivals, O-week, dance parties, indoor live theatre, indoor and outdoor live music, Clubs and Societies events (AGM, introductions, membership drives, social catch ups, etc).

**Activity** means something arranged that directly relates to core teaching and learning e.g. inductions, school meetings, or future students where it may impact on the successful delivery of business outcomes, or the ability of a student to complete their course of study.

**Private Hire Venue** means any space, area, room or venue that is hired out, whether for a fee or not, for private purposed or functions including presentations, conferences, parties, weddings, or funerals. Where only part of the venue is used for the private function, persons at the function must comply with the vaccination entry requirements for any other part of the venue. For the purposes at UQ, these are not in relation to activities.